भारतीय कपास निगम लिमिटेड
THE COTTON CORPORATION OF INDIA LIMITED
(भारत सरकार का उपक्रम)
(A Government of India Undertaking)
शाखा कार्यालय :कपास भवन, 4/, अशोक नगर, पो.बो .नंबर2 :, गुंटूर-522002, आंध्रप्रदेश
Branch Office: Kapas Bhavan, 4/2, Ashok Nagar, P.B.227, Guntur-522002, AP
Tele.No.0863-2233472, Fax No. 0683-2357472 , E-mail : guntur@cotcorp.com
Website : www.cotcorp.org.in ,Ministry Website : www.ministryoftextiles.gov.in

Ref: CCI/GNT/Old reocrds/2022-23/ **DATE: 19.10.2022**

Short Tender Notice for disposal of old records and unserviceable(Wooden & iron scraps) items

The Cotton Corporation of India Ltd., Branch Office Guntur invites sealed tenders from reputed purchasers for purchasing of old records (Paper) and unserviceable items (Wooden & iron scraps) located at below mentioned address:

The Cotton Corporation of India Ltd.,
Branch Office, Guntur
4/2, Ashok Nager,
Guntur-522002.
Phone No.0863-2233472

Interested Purchasers should inspect & satisfy themselves regarding quality and condition of items before participating in tender in every manner. The items are being sold on **"As is where is basis" and "no rejection basis"** only. No complaint of any kind shall be entertained after the tender. The rates quoted should be inclusive GST and other taxes if any. The duly filled tender form should be enclosed in a sealed cover superscribed as "**Tender for disposal of old records and unserviceable scrap items**" and should be sent on or before 26.10.2022 upto 3.00 p.m addressed to The Branch Manager, The Cotton Corporation of India Ltd., 4/2, Ashok Nagar, Guntur-522 002. The tenders will be opened on the same day i.e. on 26.10.2022 at 4.00 p.m. in the presence of tenderers who may wish to remain present. Tender form along with terms & conditions can be downloaded from www.cotcorp.org.in and also in Govt. portal https://eprocure.gov.in or can also be obtained at B.O. Guntur during the business hours.

Branch Manager

TECHNICAL BID

THE COTTON CORPORATION OF INDIA LTD., BRANCH OFFICE: GUNTUR

Tender Notice for disposal of old records and unserviceable(Wooden & iron scraps) items

S. No.	Particulars	Details
1.	Name of the Firm	
2.	Name of the Authorized person, his designation & Contact Number	
3.	Office Address	
4.	PAN Number (Attach photocopy)	
5.	GST Number (enclose GST Registration certificate if registered)	
6.	Demand Draft for Rs.5,000/- (any nationalized/scheduled bank drawn in favour of "The Cotton Corporation of India Ltd," Payable at Guntur**)** In case of online payment**:**	DD No._____/Dt._____ UTR No._____ Bank:_____ Date:_____

Seal & signature of the tenderer

THE COTTON CORPORATION OF INDIA LTD., BRANCH OFFICE: GUNTUR

TERMS & CONDITIONS:

1. Tenderer has to enclose Rs.5,000 (Five thousand rupees only) towards E.M.D. along with the tender by way of DD from any nationalized/scheduled bank drawn in favour of "The Cotton Corporation of India Ltd," Payable at **Guntur.** Any tender without required EMD /lesser EMD will not be entertained and rejected.

2. The duly filled tender form should be enclosed in a sealed cover superscribed as "**Tender for disposal of old records and unserviceable scarp items**" and should be sent on or before 26.10.2022 upto 3.00 p.m addressed to The Branch Manager, The Cotton Corporation of India Ltd., 4/2, Ashok Nagar, Guntur-522 002.

3. The rate quoted should be inclusive of GST and all other taxes if any.

4. **"These items at the respective Branch Office are stacked and are in unserviceable condition. The sale is "as is where is basis" and the highest bidder has to take all the quantity immediately without any rejection''**.

5. The office waste paper includes to be weeded out, Printer papers, Registers, Books, Box files, Flat files etc.

6. Bidders should inspect & satisfy themselves regarding quantity & quality and condition of items before participating in auction in every manner. No complaint or dispute of any kind shall be entertained after auction and the Buyer shall not be allowed to withdraw.

7. The H1 bidder shall take delivery of **old records and unserviceable scarp items** by making full payment of the invoice value **within 5 days from the date of confirmation**.

8. The old files/records should be recycled/destroyed and a certificate should be issued stating that the office records, as handed over to (Name of the party)……. have been recycled/destroyed and will not be used for any other propose. The proof of recycling/destruction such as photos and videos should be submitted to this office without fail. Shredding of all the records should be undertaken only in the presence of CCI officials.

9. The tender will be opened and finalized at Branch Office, Guntur at 4.00 p.m. on 26.10.2022 in the presence of the tenderers present, wherein not more than one representative on behalf of each tender will be allowed to attend.

10. In case the H-1 bidder does not lift with in free period, the items will be resold at the risk and cost of the H-1 bidder and forfeit the EMD and shall have the option to cancel the contract without giving further notice. Any loss sustained by the Corporation due to such resale shall be recovered from the H-1 bidder.

Seal & signature of the tenderer

11. After confirmation of the sale, all expenses such as destacking, carrying & loading charges and any other expenses shall have to be borne by the buyer.

12. The Buyer may depute his representative at the time of delivery.

13. The payment shall have to be made by way of online mode or A/c payee Demand Draft, Pay Orders or Banker's cheque as per CCI usual terms in favour of of "The Cotton Corporation of India Ltd." payable at Guntur.

14. The Corporation reserves its right either to accept/reject any without assigning any reason. The decision of the Corporation in this respect shall be final and binding on the buyer.

15. The sale is subject to Guntur jurisdiction only.

Seal & signature of the tenderer

FINANCIAL BID

THE COTTON CORPORATION OF INDIA LTD.
BRANCH OFFICE :: GUNTUR

Disposal of old records and unserviceable(Wooden & iron scraps) items

S. No.	Name of the items	Category	Location of the items available in the godown	Rate offered per Kg.
1	Old records(Waste papers, printed papers, Registers, Box files & Flat files)	To be weeded out	Branch office, Guntur	Rs._____/ kg.
2	Unserviceable (Wooden & iron scrap) items	Unserviceable		Rs._____/kg.

Note: GST will be charged extra & to be deposited alongwith tendered amount

DECLARATION

I/we hereby confirm that the above stocks have been duly inspected/ and verified by me/ us at the spot and no dispute shall be raised hereafter. I/we also agree for the aforesaid terms and conditions.

Place: Signature:_____
Date:

Name & Seal of the Buyer:_____
Address Stamp